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29 JUL 1981

X *Carroll*

MEMORANDUM FOR: Deputy Director for Administration

FROM:

[redacted]
Director of Security

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SUBJECT:

Accelerated Funding of OS ADP Initiatives [redacted]

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1. This memorandum requests your assistance and followup action in our attempts to accelerate the funding of two of the three major OS ADP proposals. [redacted]

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2. The Office of Security long-range ODP planning estimates call for implementation of three pivotal data processing, word processing and communications initiatives in the next five years. They are, in order of relative importance, the Security Communications Improvement Program (SCIP), a comprehensive, multi-year project designed to automate [redacted] information handling procedures. The second is a parallel effort intended to extend the SCIP electronic data base concept into the Headquarters security approval process. It has been designated the Clearance Appraiser's File Environment project or CAFE. The final major thrust (as yet unnamed) will use GIMS software to develop an integrated data base management system for small OS applications. The Security Analysis Group, the Security Education Group and Polygraph Branch, among others, have identified requirements well-suited to a SECGIMS approach. [redacted]

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3. Although Project SCIP will soon be ready for testbedding and implementation, Security will be unable to fund it in a significant manner until FY-1983. When the FY-1982 budget was assembled the recent and unprecedented growth in potential ADP applications was not fully anticipated. Reflecting this fact, the OS ADP equipment category for next fiscal year contains \$48,000 while the FY-1983 OS budget requests a 15-fold increase to some \$750,000. ADP equipment requests for FY-1984/87, primarily for the purchase of CAFE terminals, average approximately \$130,000 per year. [redacted]

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4. The Office of Security appears to be turning a corner. Our people are genuinely interested in automation. They are becoming increasingly excited by the potential uses of ADP

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technology and are seeking out the ODP rotational careerist recently assigned to OS with suggestions and requests for her help. Furthermore, in a recent study of clearance processing, Mrs. [] of your Management Staff suggested that the time presently required to issue security clearances and access approvals could be appreciably reduced by implementing Project SCIP in the near term. Finally, we estimate that implementing SCIP as soon as practical could save about \$51,000 in terminal and printer costs alone by avoiding a full year of inflation. In sum, OS has the personnel momentum and the identified requirement to begin building our office of the future. What we lack, of course, is the money. []

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5. Setting aside these new initiatives for a moment, a recent survey of this Office revealed that there is approximately one computer terminal for each [] OS Headquarters employees, or nine available terminals for some [] employees once the dedicated Security Support Branch (SANCA) and Compartmented Information Branch (SPECLE/4-C) equipment is subtracted. Again this relatively low figure reflects the Office of Security's recent entry into office automation. []

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6. This memorandum requests your help in two areas. First your approval of an unfunded requirement for \$70,000 in FY-1982 will enable us to begin the [] word processing and data processing testbed almost immediately. (The communicating terminals needed for Project SCIP are already available and are being programmed. The major WP/ADP systems which could be used are being TEMPESTED for the CRAFT project and should become available next spring.) Secondly, the presently scheduled terminal allocations will only provide OS with 15 additional SCIP and CAFE terminals through FY-1983, although we could easily absorb 20 terminals in FY-1982 and 20 more in FY-1984. []

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7. Your help in supporting our ADP initiatives through accelerated terminal allocations and the provision of \$70,000 in additional funds in FY-1982 will be greatly appreciated. []

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OS/P&M/PPG, [] slb S(28 July 1981)

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Date 7/24/81

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Coordination	Justify	

REMARKS

Pat:

OS REGISTRY
FILE _____

Per our earlier discussion,
I would like to press these
two items — two separate issues.
Can't we get something out very
soon for the signature of D/O S

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

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BASIC

DDA CAN HELP BY FUNDING SECURITY'S FY-1981/83 ADP PACKAGE AT AN ACCELERATED RATE.

OS ONLY RECENTLY DEVELOPED A COMPREHENSIVE LONG-RANGE ADP PLAN; FIRST SIGNIFICANT IMPACT APPEARS IN FY-1983 BUDGET.

FY-1981	\$52,000	REQUESTED FOR ADP EQUIPMENT
FY-1982	\$48,000	
FY-1983	\$750,000	
FY-1984/87	APPROX. \$130,000	EACH YEAR.

PRACTICAL EFFECT OF BUDGET LAG TIME: OS IS BEHIND THE CURVE; WON'T SHIFT OUT OF FIRST GEAR UNTIL 1983.

INITIAL MEETING WITH OS WAS IN FEBRUARY 1980.
STUDY WAS FROM FEBRUARY TO MAY 1980.
REPORT WAS DELIVERED IN AUGUST 1980.
REPORTED TO OS IN JUNE 1981.

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SECURITY PLANS THREE MAJOR ODP INITIATIVES IN NEXT 5 YEARS.

SCIP (SECURITY COMMUNICATIONS IMPROVEMENT PROGRAM)
THE FIELD OFFICE WORD PROCESSING, DATA PROCESSING AND COMMO PROJECT.

CAFE (CLEARANCE APPRAISERS' FILE ENVIRONMENT)
WILL CARRY SCIP CONCEPT INTO SRD AND THE CLEARANCE DIVISION.

SECGIMS (SECURITY GENERAL INFORMATION MANAGEMENT SYSTEM)
A COMPREHENSIVE DATA BASE MANAGEMENT SYSTEM FOR "SMALL" APPLICATIONS SUCH AS SAG, SEG AND POLYGRAPH BRANCH.

SECURITY APPEARS TO BE TURNING A CORNER. OUR PEOPLE ARE REVED UP AND INTERESTED, BUT MAY HAVE TO WAIT UNTIL 1983/1984 WHEN HARDWARE BECOMES AVAILABLE.

FURTHER, IMPLEMENTING SCIP IN THE NEAR TERM CAN SAVE AN ESTIMATED \$51,000 SIMPLY BY AVOIDING INFLATION.

DDA CAN HELP ON TWO FRONTS:

FUND SCIP SOONER: \$60,000 WILL ENABLE THE PROPOSED WFO WORD PROCESSING AND DATA PROCESSING TESTBED TO BEGIN ALMOST IMMEDIATELY. [PPG ALREADY HAS THE COMMO TESTBED EQUIPMENT.] ✓

ALLOCATE OS TERMINAL REQUESTS SOONER: SECURITY COULD USE 20 IN FY-1982 AND 20 MORE IN FY-1983. ✓

[SECURITY HAS REQUESTED THREE "SCIP" TERMINALS IN FY-1982, THREE MORE IN FY-1982, AND 15 IN FY-1983 (A COMPLETE SCIP COMMO SYSTEM). THIS SLOW START REFLECTS THE TIME LAG BETWEEN IDENTIFICATION OF A REQUIREMENT, ACTUAL FUNDING AND SUBSEQUENT DELIVERY.]